



Do You Have a Passion For Business?

Hispanic Business Initiative Fund (HBIF) is seeking a Business Development Consultant with passion and ability to consult with and promote economic opportunities for Hispanic entrepreneurs. Our not-for-profit \$3MM-plus multi-location agency has a strong culture rooted in collaboration, innovation, integrity, and accountability, and our team consists of talented, dedicated people who share our mission for strengthening Florida's economy through quality business development and training to Hispanic entrepreneurs.

The ideal candidate is a bright, confident, efficient, self-motivated professional who can effectively communicate and consult with business owners in a team-oriented environment. With a blend of duties, this position is responsible for consulting with Hispanic business owners on how to start and develop their businesses, assessing business needs and formulating solutions, promoting community resources for business development, organizing educational programs for Hispanic entrepreneurs, providing direction to Interns, making presentations to entrepreneurs, and ultimately helping to launch and develop Hispanic-owned businesses in the community. This full-time position reports to the regional Vice President and is located at our office in Doral, Florida.

We seek an individual with the ability to build and maintain strong, positive relationships with entrepreneurs, professional advisors, and community constituents throughout the South Florida region. Excellent verbal and written communication skills and ability to multi-task required. A Bachelor's Degree in business, public administration, finance, marketing, or a related field is required. A minimum of two to three years prior work experience is also required, preferably in a small business environment. Knowledge of business development or prior experience growing a business is strongly preferred. Strong technological skills required, must be bilingual (English-Spanish) and able to travel throughout the South Florida region. Occasional early evening or weekend work may be required.

If you are committed, dependable, and want to join the leading Hispanic not-for-profit economic development organization in Florida, we would like to talk to you! We offer an attractive salary, accompanied by a fringe benefits package that includes medical, dental, and life insurances; paid holidays; PTO; and a 403(b) retirement plan. For consideration, e-mail your resume, a letter of interest, and your salary history to msonora@hbifflorida.org. No phone calls please.

*At HBIF, equal talent will always get equal opportunity.
Background checks and references required.*